

Dear Parent/Guardian

We would like to invite your son/daughter to the Stop Frame Animation Summer Academy this year.

It will run for two weeks commencing on **Monday the 26th July**, and will end on **Friday the 6th August**. The programme aims to introduce Stop Frame Animation which is not only fun, as the students will be producing their own Stop Frame Animation movies. At the end of the two weeks they will also show their movies at the London Academy Film Awards, where parents will be invited.

Students will learn the skills needed not only for this project but also for future projects and coursework throughout ICT at London Academy.

Each day will be as follows:

Start (circle time)	10:00 - 10:10 am
Morning session	10:10 – 11:15 am
Break	11:15 – 11:30 am
Mid morning session	11:30 – 12:30
Lunch	12:30 – 13:00
Afternoon session	1pm – 2pm (End)

Lunch and snacks will not be provided as the canteen is closed for the summer holidays, so your son/daughter will need to bring their own packed lunches and snacks.

During the course of the project, students will be required to use the internet. Enclosed is also an internet authorisation form that requires parental consent before he/she can be given access.

Please return the signed reply slip to Ms Pretorius by **Friday 9th July 2010** at the latest if your son/daughter wishes to attend this year's summer academy.

Please be advised that we can only accommodate a maximum of 24 students, so to avoid disappointment, it is advisable to return the permission slip as soon as possible.

Should you have any queries or questions please do not hesitate to contact me on 0208 238 1100 ext 221

Yours Sincerely

Ms Pretorius
Stop Frame Animation Co-ordinator
ICT Department



Please complete and return to Mrs Pretorius on or before 9th July 2010

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Reply Slip –

To Mrs Pretorius

Name of Student:.....

1. I have read the information about Summer Academy and I agree to my child taking part in the activities included in the school's letter.
2. In an emergency you can contact on this telephone No.

Signed Parent/Guardian

Parental & Student Internet Access Authorisation

Student's contract

As an Academy user of the internet, I agree to comply with the Academy rules on its use. I will use the network in a responsible way and observe all restrictions explained to me by the Academy.

Student Signature _____ Date: ___/___/___

Parent/Carer

As the parent or legal guardian of the student signing above, I grant permission for my son or daughter to use electronic mail and the Internet. I understand that students will be held accountable for their actions. I also understand that some materials on the Internet may be objectionable and I accept responsibility for setting standards for my daughter or son to follow when selecting, sharing and exploring information and media.

Parent/Carer Signature _____ Date: ___/___/___

Name of Student _____ Date: ___/___/___