



**Information Booklet about
London Academy 2023-2024**

**Please keep this booklet for your own
information.**

Leaders for Tomorrow

Mission Statement

Students from London Academy will be among the 'Leaders for Tomorrow'. By providing a safe and supportive environment, London Academy will develop in its students, skills and values which will enable them to live their lives as respectful, caring and responsible citizens.

Our Values

- Respect
- Responsibility for ourselves and others
- Integrity (honesty and respect)
- Good citizenship
- Creativity
- Scholarship

Punctuality and Attendance

Punctuality

Punctuality is an important part of self-discipline and is essential to good time management. If students are late for DEAR at 08:15, they will be marked late in the register and will be given a detention after school that day.

All students must arrive to lessons on time. 'Movement time' has been built into each lesson to support this. Students late to lessons will be given a detention after school that evening.

Attendance

Attendance at school is one of the most important factors in making sure students succeed. The target for all students is to have at least 97% attendance. This will give students the best chance of learning and achieving. If students attendance drops just a few percent to 95%, a student's chances of getting five good GCSEs drops by 20%.

If your child has a justifiable reason for absence you should call the Attendance Officer on the first day of your child's absence and, if needed, each subsequent day of absence, before 08:40 on 020 8238 1102. Parents will receive a text message if a student is absent and no reason is known. On their return to the Academy they must bring in a written note from their parents explaining their absence.

Your child should only miss school for an unavoidable reason. If parents wish to take a planned absence, you must complete a 'Special Leave of Absence' form (available on our website) and deliver to the Principal directly. This will only be granted in exceptional circumstances and holidays will not usually be authorised in term time. The school has the ability to fine parents if unauthorised holidays are taken.

Travel information

There are several bus routes which serve areas in close proximity to London Academy, with several terminating in Edgware centre (Numbers 107, 113, 186, 288)

642 –School Bus	West Hendon	Colindale	Edgware	London Academy
Bus 1	06:52	07:03	-	07:34
Bus 2	07:23	07:34	07:59	08:08
Bus 3	07:30	07:41	08:06	08:15
Bus 4	-	08:03	08:32	08:41
Bus 5	-	-	07:59	08:25

London Academy is also in close proximity to two London Underground Stations: Stanmore Underground Station on the Jubilee Line and Edgware Underground Station which is on the Edgware branch of the Northern Line. Stanmore Station is closest to London Academy where Edgware Station requires a longer journey.

To walk from:	Approximate journey time on foot:
Edgware Station	23 minutes
Stanmore Station	14 minutes
Apex Corner, Mill Hill	38 minutes


London Academy students are encouraged to cycle once they have completed a recognised Cycle Proficiency test. The school has a modern cycle park area for students to use to secure their cycles. For further information about the Barnet Safe Cycle Scheme, please visit the following website: www.barnet.gov.uk/roads-and-pavements/cycling

Uniform

All students up to Year 11 are expected to wear full London Academy uniform.

Uniform must be purchased in advance of your child beginning school. Your child must arrive at school wearing full uniform.

Uniform4kids is our exclusive uniform outfitters, items are available from their Stanmore branch, Pullens, and you will be able to see the uniform professionally displayed in the shop and on-line at www.uniform4kids.com They provide the following services -

- Store open 5 days per week, extending to 6 over the summer months
- Appointments available between June and August
- Telephone Mail Order Service
- Online Mail Order at www.uniform4kids.com
- Click and Collect
- Delivery to School every Wednesday during term time
- Full range of sizes in stock throughout the year
- All major Credit and Debit Cards accepted
- Pay in 4 interest-free instalments with 

Uniform Years 7 - 11

- Navy blue London Academy blazer*
- Navy blue London Academy jumper*
- London Academy tie*
- Plain white school shirt
- Plain black trousers or skirts in a professional fit, fabric and style (no denim, jeans, corduroy or leggings)
- Plain white/black socks or black/natural tights
- Sensible plain black leather school shoes (no trainers or boots—see following page)
- Hair bands must be plain navy blue, black or white
- Hijabs must be plain, un-patterned and in navy blue, black or white
- Plain navy blue or black outdoor coat (no hooded sweatshirt style jackets or logos permitted)

PE Kit Years 7 - 11

- White London Academy sports shirt*
- Navy blue London Academy games shorts*
- Navy blue London Academy sweatshirt*
- White sports socks
- Trainers, Football boots and shin pads (optional)
- Swimming costume & Towel

Shoes

All students are expected to wear sensible plain black leather school shoes, please see diagram below.

Examples of Appropriate Shoes at London Academy



Examples of Inappropriate Shoes at London Academy



Drop Everything And Read - DEAR

Key Stage 7-9 Reading List

DEAR has run successfully as a reading scheme to encourage all our students to read for enjoyment and pleasure on a regular basis. DEAR is predicated on the idea that there is a clear correlation between reading ages and academic success, and that regular opportunities to read for pleasure are proven to dramatically improve and increase levels of literacy.

We have built on this success by ensuring that all Year 7, 8 & 9 students are reading every day for pleasure and enjoyment.

Year 7, 8 & 9 students all have 30 minutes of DEAR every morning at 08:15 in sessions led by Lead Dear Practitioners. This has led to outstanding levels of progress in students reading ages. We are looking forward to building on this success and are continually developing the programme.

A wide range of quality texts for years 7-9. For example:

- Fever Pitch by Nick Hornby
- The Kite Runner by Khaled Hosseini
- Refugee Boy by Benjamin Zephaniah
- I Am Malala by Malala Yousafzai
- Monsters of Men by Patrick Ness
- Pig Heart Boy by Malorie Blackman
- Skellig by David Almond
- The Adventures of Sherlock Holmes by Arthur Conan Doyle
- Lost at Sea by John Ronson
- Oliver Twist by Charles Dickens
- Jane Eyre by Charlotte Bronte
- The Diamond Girls by Jacqueline Wilson
- Wuthering Heights by Emily Bronte

Ready to learn

At London Academy, we believe that consistency and clarity of expectations and routines are key to fostering a culture of high standards of readiness to learn and building discipline. For this reason, all class teachers will use the Ready to Learn + alongside the Academy's warning system in their classroom practice. We expect students to abide by the principles outlined below.

At London Academy we are always Ready to Learn:

- We have perfect uniform at all times (R2L 1)
- We have the correct equipment (R2L 2)
- We arrive on time to lessons (R2L 3)
- Our mobile phones are never visible (R2L 4)
- We never disrupt learning (R2L 5)

When you follow the rules, you are choosing to:

- Make outstanding progress
- Be successful at school
- Receive positive recognition

Ready to Learn Plus:

In order to promote a calm and orderly classroom environment, students follow these routines:

1. Silent line up and entry (straight line, uniform check, equipment check, greet (threshold) and begin task on entry)
2. Tracking the speaker (SLANT (Sit up, Listen, Ask and Answer, Nothing in your hands, and Track the speaker with your eyes)
3. Gaining silence / attention (3-2-1—students are silent on 0)

Tidying up and exit (students tidy work area, tuck chair in and stand behind, teacher walk around to check room/computers for graffiti or damage and challenge there and then, teacher dismissal in calm fashion (e.g. in threes).

To enable learning to happen at the necessary pace, students will be well versed and inducted into accepting a verbal or non-verbal teacher instruction including being issued with a chance or warning. Students must:

- Accept and follow instructions without question
- Make eye contact with the teacher when spoken to
- Being able to say "I'm sorry" or "I understand, could we talk about it later?" when things go wrong
- Students must not: Question or challenge the decision of the adult; Tut or kiss teeth; Walk away, slouch their head, throw or bang objects in anger; Swear or use slang.

Academy Values

Our values demonstrate what it takes to become a Leader for Tomorrow and underpin everything we do at London Academy.

Responsibility

- A student always offers to hand out resources in lesson
- A student looks after a new student to help settle them into the school
- A student regularly supports another student with language difficulties
- A student regularly supports other students in their class with their work
- A student welcomes and helps guest teachers / supply teachers

Integrity

- A student displays honesty in their actions
- A student is true to their word – does what they say they will do
- A student informs a member of staff about an incident involving another student's wrong doing (where others may have kept it to themselves)
- A student helps to encourage a peer to act with integrity
- A student can be relied upon to do the right thing, even when no one is looking

Good Citizenship

- A student is seen voluntarily picking up litter around the school
- A member of the public informs us of an act of good citizenship outside of school
- A student volunteers their own time before, during and/or after school to support school based programs (e.g. DEAR), activities (e.g. Sports coaching) and or events (e.g. Open evenings)
- A student provides evidence of activities outside of school which enhance the community
- A student consistently embodies school values and sets an example for others

Scholarship

- A student has shown improvement in attitude to learning over several lessons
- A student always makes an effort in lessons
- A student makes excellent academic progress in a subject over a term
- A student produces an outstanding piece of work or masters a skill that required determination
- A student shows evidence of regular amounts of revision/independent work/meeting deadlines

Creativity

- A student creates a piece of homework that goes above and beyond in a creative sense
- A student's final piece of work in a creative arts subject is particularly strong or original
- A student regularly participates in a creative arts extra-curricular activity
- A student regularly writes creatively in a subject where this is possible
- A student uses their initiative to devise a solution to a problem which is novel and applicable

Respect

- A student regularly greets you politely following good social conventions
- A student is often seen holding the door open for people in school
- A student shows courtesy in difficult situations instead of answering back
- A student regularly communicates using respectful language

Recognition of Academy Values

Our values demonstrate what it takes to become a Leader for Tomorrow and underpin everything we do at London Academy. We will recognise students who consistently embody our values in the following ways:

Rewards

London Academy aims to promote high standards of behaviour, self-discipline and learning through positive encouragement and reward. When you do something well your teacher will recognise this by:

- Speaking to you in class.
- Writing comments on your work.
- Phoning home.
- Awarding values recognition merits.
- Awarding you with badges.
- Awarding you with ties.
- Awarding certificates.

Sanctions

Our Consequence System is based on a fair set of rules that will be applied by all staff consistently. The system first gives students a 'chance' to make correct choices about their behaviour for learning. If they choose not to behave, they will be given a 'warning'. A student is then given a further choice to regulate their own behaviour. If they fail to do so they will then receive a detention.

Warning system – Chance, Warning, Action:

- ⇒ *CHANCE – 'Your behaviour does not meet our expectations; I am giving you a chance now to change your behaviour'*
- ⇒ *WARNING – 'If you disturb our lesson again, I will have no choice but to issue you with an action which will be to go to the shadow classroom and you will receive a detention; this is your final warning'*
- ⇒ *ACTION – 'You leave me with no choice but to send you to shadow' (student is issued with a one hour detention after school)*

The school's sanctions are outlined on the following pages.

Expectations

Whilst our ethos is to reward and recognise positive behaviour of students, there inevitably have to be clear expectations regarding behaviour. Sanctions are used to help pupils make appropriate choices about their behaviour. The most appropriate sanction is one designed to encourage reflection, put matters right and to encourage desired behaviour in the future. The Academy will implement a range of strategies to deal with undesired behaviour of students, including:

- 60 minute detention Monday to Friday between 3.10pm and 4.10pm if your child has broken the London Academy behaviour policy in any way. It has a focus on the member of staff who issued the detention holding a restorative conversation with the student during the detention period. R2L Detentions can be given for the following: arriving late to school, arriving late to lesson, arriving to lesson ill-equipped, not meeting uniform expectations, misbehaviour in lesson and other behaviour of students which does not meet our expectations including inappropriate physical contact but does not reach the threshold for internal exclusion. Parents receive a text message notifying them of detention between 1.45pm-2.45pm on the same day.
- Referral in the event of non-compliance or a High Level Incident (HLI). It is recognised that in certain circumstances referral to a member of SLT may be necessary. The types of behaviour which may require referral include the following (not an exhaustive list):
 - ⇒ Refusal to hand over mobile phone
 - ⇒ Refusal to comply with the warning system
 - ⇒ Damage to school property
 - ⇒ Verbal abuse to member of staff or student
 - ⇒ Physical abuse to member of staff or student

Following a HLI referral, a sanction is likely to be issued against the student

- Internal Exclusion (Correction) – students in Correction have an adjusted and highly structured day (09.45am - 4.30pm), with a focus on reflection and deterrence. A member of SLT will facilitate a parent/student meeting following the incident which resulted in a student being placed in Correction in order to promote desired behaviour in the Academy. If a student is late, they fail to meet the expectations of Correction and they will be required to repeat their day in Correction.
- Fixed Term Exclusion.

It may be necessary, following one of these sanctions, to invite parents into school to discuss appropriate strategies that might be employed to support their child's progress and success. It may be deemed to place students on reports so that their progress can be monitored and any appropriate interventions put in place.

Extra-curricular activities

At London Academy we hope that your child will participate enthusiastically and wholeheartedly in the provision that is provided in the wider life of the school. We offer a range of exciting activities including: Choir; Instrumental ensemble; Book Club; Science Club; Debate mate; Geography Documentary Club; Band Practice; Art Club; Drama Club.

Our extra-curricular PE clubs are very popular and there are a range of activities that students are able to participate in after school each day. The activities on offer will change each half term but the following activities will be on offer in the Autumn Term: Table Tennis club; Football; Basketball; Netball.

Students will also be offered the opportunity to represent one of the school's sports team who compete competitively against other schools. London Academy has had success in recent years in the following sports: Football, Cricket, Basketball, Netball, Trampolining, Athletics, Rugby.

Students must, of course, wear their PE kit. Clubs are open to all students of all sporting abilities and the expectation is that students should attend one club per a week.

Music is also a thriving aspect of our extra-curricular programme offering the following extra-curricular activities:

Choir - We have a thriving school choir. All students are invited to attend; there are currently fifty members, boys and girls from Years 7-10 who enjoy singing at our regular showcases.

Chamber Choir - We currently have a strong group of keen singers in Year 8 and 9 who sing outside of normal Choir rehearsals in our Chamber Choir.

Orchestra/Band Ensembles - We are growing our orchestra this year at London Academy. We have a strong woodwind, brass and string section in the Orchestra and regularly rehearse. We also have an in-house band who regularly play at school events and rehearse weekly.

Peripatetic lessons - We work in partnership with BEAT in Barnet to offer peripatetic music lessons. We currently offer piano, singing, drums, guitar, strings and woodwind. These lessons do cost but there are discounts available for FSM and GCSE students.

Extra-curricular activities

Performances - We believe that regular performance opportunities are an important entitlement to all students at London Academy. Music teachers host regular “Open Mic” events where we showcase bits from the Music and Drama department. We regularly stage whole school productions in partnership with the Drama department. In recent years we have performed Bugsy Malone, Grease, Little Shop of Horrors, Footloose and Oliver and Hairspray. We have also produced Cabaret style events that showcase Music, Drama and Dance linked by a common theme.

Facilities - We are lucky to have wonderful faculties at the Academy. In addition to our extensive collection of instruments, we have an 18-piece iMac suite with Logic Pro X and Garageband, as well as a recording studio.

In addition to the regular after school activities identified above, the following additional Opportunities will be available to all students during their time at London Academy:

- University trips (Oxford/Cambridge/Kings College London...)
- RAF/Science workshops
- Excursions to other countries e.g. France/Spain
- Trips to the theatre and British Film Institute
- Duke of Edinburgh Award (Years 9 and 10)
- The Brilliant Club (Years 7, 8, 9 ,10 and 12)
- Debate Mate (Years 7, 8, 9 and 10)

Useful and Important information

Illness and Accidents

If your child feels unwell or has an accident they must tell a teacher straight away. An electronic ticket will be raised and they will be sent to the Medical Room, located on the Ground Floor, where a trained First Aider will take care of them. If they are too ill to remain in the Academy, or if hospital treatment is necessary, then a parent will be contacted to make suitable arrangements. Under no circumstances should they leave the Academy premises or go home without authorised permission.

Medicines

If your child needs to take medication whilst in the Academy, they should bring a letter from parents stating when they need to take it and/or with clear instructions. Your child's medication must be left with a trained First Aiders in the Medical Room. They should keep their inhaler with them if they suffer from asthma and keep a spare one in the medical room. Please do not ask for Paracetamol or other tablets: we are not allowed to give students any medicines.

Signing out

It is best to make medical appointments outside school hours. If your child must leave the Academy during the day, for any reason, then they must bring a note from their parents and show this to their Head of Year who will sign it. Your child must then go to Reception who will issue them with an exit pass to leave the Academy. The pass will be checked by the security guard. Students should return to school after their appointment.

Valuables

Students should not bring large sums of money or expensive items into the Academy. We cannot accept responsibility for its safe-keeping. Do not leave money, bags or clothing in unsupervised areas.

Mobile phones & other electronic devices:

Students are not allowed to use mobile phones and other electronic devices during school hours. Devices should be switched off before pupils enter the building and must remain off and locked away inside their locker until the end of the day. If not, it will be confiscated by a member of staff for two weeks. London Academy will not be held responsible for any phones or electronic equipment that is brought into school.

Lockers & locker keys

Students will be given a locker and locker key which they will be responsible for throughout the year. Locker key numbers correspond with the locker. To purchase a replacement key, please ask the Year 7 Office or a Homebase Supervisor. Replacement locker key fee is 50p.

Useful and Important information

Lost property

General items of lost property may sometimes be handed into the main Reception desk. ID cards and locker keys found by staff or students are handed to Student Managers. If the lost item is not displayed in Student Services, students can ask their Homebase Supervisor, the canteen staff or reception desk for assistance.

Information Portals: My Child at School (MCAS) and the Student Portal

These are linked to our school information system. Parents and Students will each receive a login for their portal. In both portals timetable, results, attendance and homework are all visible.

In the parent portal (MCAS) you are able to top up lunch cards, pay for trips and other another items.

Food

Students may wish to bring packed lunches. We encourage these to be healthy and nutritious. Drinks which are high in sugar content (e.g. fizzy drinks, energy drinks etc) are not permitted. Students are encouraged to consider their environment and place all litter into the bins.

We know that junk food and caffeinated or highly-sugared drinks have an adverse effect on young people's bodies and on their ability to learn. If we see 'junk' food (including fizzy drinks/energy drinks, chewing gum, sweets, chocolate or large packets of crisps e.g. Pringles) these will be confiscated and not returned.

ID cards

All Year 7 students are issued with an ID card, card holder and lanyard, free of charge on their first day. The ID card is used by teaching and security staff to identify students and their year group. The cards allow access to our 'Cashless Catering System'. Students are fully responsible for their own cards and are expected to take care of them at all times. An individual card should carry a student though from Year 7 until the end of Year 11.

Students are advised not to lose, damage, deface or discard their ID cards (especially over holiday periods), as they will be required to pay for an immediate replacement. The replacement of a stolen ID card, free of charge, is at the sole discretion of Student Services.

- ID card replacement fee is £2.00
- Faulty or worn cards are replaced free of charge upon production of the faulty card. Again, this is at the discretion of Student Services

Lost cards must be reported immediately to Student Services to prevent unauthorised use.

Bullying

We are committed to providing a caring, safe and stimulating environment in which you can enjoy learning and achieve success. Bullying stops this happening, so bullying will not be tolerated. It is the responsibility of everyone to work together to prevent it happening.

Bullying is the persistent and deliberate attempt to hurt or humiliate another person. It can take many forms:

- Physical – pushing, hitting, taking belongings Verbal – name calling, insults, spreading rumours Indirect – excluding individuals from groups
- Sexual – unwanted physical contact and comments about sexuality or sexual orientation
- Racial - insulting comments about race
- Cyber – malicious comments; broadcast hurtful images.

You have the following responsibilities:

- Ensuring that previous victims of bullying are not isolated from groups of friends
- Making it clear to the bully that their actions are disapproved of
- Informing a member of staff that bullying is happening
- Encouraging the victim to join in activities and groups

Useful Websites

Bullying Online www.bullying.co.uk

Kidscape www.kidscape.org.uk

Gay Issues www.stonewall.org.uk

National Drugs Helpline www.talktofrank.com

Refugees <http://refugeeweek.org.uk/>

Alcoholism Support www.teen-anon.com

Keeping Safe

Basic Rules based on advice from Kidscape:

- Your child has the right to feel safe. Nobody can take that right away from them.
- Your child has the right to talk to someone about their problems. People who care about them will not be angry with them if they do this.
- Your child has the right to protect their own body. Your child's body belongs to them, especially the private parts covered by their swimwear.
- Your child has the right to say “No” if someone is trying to hurt them even if they are an adult.
- Your child can say “No” to somebody touching or kissing them if they don't like it and they should tell an adult who they trust what has happened as soon as they can. If someone touches them and tells them to keep it a secret, tell an adult they trust what has happened as soon as they can.
- Your child has the right to be believed if they are trying to tell an adult something important.
- Get help against bullies from their friends and always make sure they tell an adult.
- Your child can say “No” without fighting, but if a bully is going to hurt them, then give them what they want – it's not their fault.
- Some secrets shouldn't be kept, even if they promised they wouldn't tell anyone.
- Your child can break the rules to keep themselves safe. It's OK to do things like shouting, screaming, kicking someone or lying if it gets them out of danger.
- It's OK to be polite to people, but it is usually best NOT to get into a conversation with an adult who they don't know unless another adult they do know and trust is with them. However, there are times when they might need to ask for help from adults they don't know. (For example, if they are lost or in danger and there is nobody else who can help).

ICT - Acceptable Use Policy (AUP) for Students

London Academy Policy

New technologies have become integral to the lives of children and young people in today's society, both within schools and in their lives outside school. The internet and other digital information and communications technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This Acceptable Use Policy is intended to ensure:

- That young people will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- That London Academy ICT systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.

London Academy will try to ensure that students will have good access to ICT to enhance their learning and will, in return, expect the students to agree to be responsible users.

Acceptable Use Policy Agreement

I understand that I must use London Academy ICT systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the ICT systems and other users.

For my own personal safety:

- I understand that London Academy will monitor my use of the ICT systems, email and other digital communications.
- I will treat my username and password like my toothbrush – I will not share it, nor will I try to use any other person's username and password.
- I will be aware of "stranger danger", when I am communicating on-line.
- I will not disclose or share personal information about myself or others when on-line.
- If I arrange to meet people off-line that I have communicated with on-line, I will do so in a public place and take an adult with me.
- I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when I see it on-line.

I understand that everyone has equal rights to use technology as a resource and:

- I understand that London Academy ICT systems are primarily intended for educational use and that I will not use the systems for personal or recreational use, including any social networking, unless I have permission to do so.
- I will not try (unless I have permission) to make any downloads or uploads that might take up internet capacity and prevent other users from being able to carry out their work.
- I will not use London Academy ICT systems for on-line gaming, on-line gambling, internet shopping, file sharing, or video broadcasting (e.g. YouTube), unless I have the permission of a member of staff to do so.

I will act as I expect others to act toward me:

- I will respect others' work and property and will not access, copy, remove or otherwise alter any other user's files, without the owner's knowledge and permission.
- I will be polite and responsible when I communicate with others, I will not use strong, aggressive or inappropriate language and I appreciate that others may have different opinions.
- I will not take or distribute images of anyone without their permission.

I recognise that London Academy has a responsibility to maintain the security and integrity of the technology it offers me and to ensure the smooth running of London Academy:

- I will only use my personal hand held / external devices (mobile phones / tablet / USB devices etc.) in London Academy if I have permission. I understand that, if I do use my own devices in London Academy, I will follow the rules set out in this agreement, in the same way as if I was using London Academy equipment.
- I understand the risks and will not try to upload, download or access any materials which are illegal or inappropriate or may cause harm or distress to others, nor will I try to use any programmes or software that might allow me to bypass the filtering / security systems in place to prevent access to such materials.
- I understand that the academy's computer equipment is expensive and I should treat it with respect as if it were my own, I will immediately report any damage or faults involving equipment or software, however this may have happened.
- I will not open any attachments to emails, unless I know and trust the person / organisation that sent the email, due to the risk of the attachment containing viruses or other harmful programmes.
- I will not install or attempt to install programmes, including games, of any type on a machine, or store programmes on a computer, nor will I try to alter computer settings.

When using the internet for research or recreation, I recognise that:

- I should ensure that I have permission to use the original work of others in my own work.
- Where work is protected by copyright, I will not try to download copies (including music and videos)
- When I am using the internet to find information, I should take care to check that the information that I access is accurate, as I understand that the work of others may not be truthful and may be a deliberate attempt to mislead me.

I understand that I am responsible for my actions, both in and out of London Academy:

- I understand that London Academy also has the right to take action against me if I am involved in incidents of inappropriate behaviour, that are covered in this agreement, when I am away from London Academy and where they involve my membership of the London Academy community (examples would be cyber- bullying, use of images or personal information).
- I understand that if I fail to comply with this Acceptable Use Policy Agreement, I will be subject to action under London Academy's Behaviour Policy. This may include loss of access to the London Academy network / internet or any other sanction under London Academy's Behaviour Policy and, in the event of illegal activities, involvement of the police.

Students should demonstrate that they agree to fulfil these expectations by ticking the appropriate box, with their parents, on My Child At School (MCAS).

Parents should demonstrate that they agree to support their child to meet these expectations by ticking the appropriate box, with their child, on My Child At School (MCAS).

Home-School Agreement 2023-2024

Building our School Culture - Values, Social Norms and Behaviours

Students from London Academy will be among the 'Leaders for Tomorrow'. By providing a safe and supportive environment, London Academy will develop in its students, skills and values which will enable them to live their lives as respectful, caring and positive citizens.

London Academy believes that students will only achieve the academic excellence required to become a 'Leader for Tomorrow' in a calm, ordered and happy school. In order to do this, students buy into our culture and value system; they understand the importance of an orderly environment where not a moment is wasted. To support this, we have an explicit set of expectations that are consistently reinforced with clear systems and structures.

The following behaviours and social norms will be explicitly taught, modelled, reinforced and praised to support students in becoming a 'Leader for Tomorrow':

- Making others feel happy, included and safe (not sharing negative thoughts/being thoughtful towards others).
- Never touching another student (play fighting, hugging, pushing, shoving, flicking, fighting etc.).
- Encouraging other students to behave in appropriate ways.
- Speaking and behaving in a calm and reasonable manner and never screaming or shouting.
- Making eye contact when you are speaking to your friends, teachers or visitors.
- Listening and respecting others when they are contributing or speaking.
- Smiling.
- Always saying "please" and "thank you".
- Opening and holding doors for others.
- Saying: "Good morning/afternoon", "How are you?" and "Can I help you?" to anyone.
- Being able to say "I'm sorry" or "I understand, could we talk about it later?" when things go wrong.
- Volunteering to help other students or staff.
- Following the instructions of adults first time, at all times and always doing what is expected even when others are not.
- Respecting our environment and taking care not to waste resources (never defacing the building, equipment, furniture, dropping litter or spitting).
- Remembering you are an ambassador for the Academy when on trips, educational visits, travelling to and from the Academy or out in the community.

All students will demonstrate that they are a 'Leader for Tomorrow' by:

- Having perfect uniform at all times (plain black leather shoes, shirt, trousers/skirt of a professional fit, a knotted tie covering a fastened top button and to the waist band, jumper and blazer, a plain black, navy or white headscarf, plain black or white socks or plain black tights).
- Having the correct equipment for each lesson (pen, pencil, ruler and relevant book(s)).
- Arriving on time to lessons and to school.
- Keeping mobile phones (and other non-permitted electronic devices) out of sight and switched off at all times.
- Adopting a healthy diet to improve student learning and concentration by not bringing unhealthy foods/drinks into the Academy e.g. Chocolate, sweets, crisps, fizzy drinks.
- Completing all work and homework set to a high standard and on-time.

In lessons, students demonstrate that, as a 'Leader for Tomorrow', their learning is their core business by:

- Lining up outside the classroom and entering the classroom in silence, greeting the teacher warmly, sitting in an allocated seat and completing the retrieval do now immediately.
- Responding politely to teacher greetings/register with "Good morning/afternoon, Sir/Miss" or "Yes Sir/Miss".
- Engaging in all activities set by the teacher and understanding that learning does not happen without struggle.
- Putting in 100% effort and always wanting to present their best work.
- Tracking the speaker (staff and students) with utter focus and determination to understand their point.
- Being silent following a teacher countdown ("I need silence in 3, in 2, in 1 ... Thank you")
- Believing that we are all part of a learning family and are responsible and accountable for each other's behaviour.
- Never disrupting learning.


HOME / SCHOOL AGREEMENT

At London Academy we want your child to be happy and successful. If we are to fulfil this aim it is important that school and parents/carers work together.

For our part, we, London Academy will:

- Provide a safe place for your child to learn.
- Insist on high standards of behaviour based on respect, courtesy and consideration towards each other.
- Prepare lessons thoroughly and give appropriate feedback to allow students to make progress.
- Set one piece of quality homework per subject per week
- Insist on 100% attendance and punctuality.
- Keep parents/carers regularly informed about progress and school matters.
- Recognise and celebrate behaviour that promotes the London Academy values.
- Encourage your child to take an active interest in undertaking in extra-curricular activities.

We wish your child every success during their career at London Academy.

Name of SLT	Signature
A Warburton (Principal)	

In return I, the student, will:

- Show respect for other students, staff and other visitors to London Academy.
- Take care of, and pride in, the school environment.
- Value every member of the community and work together to ensure all students are free from prejudice and bullying of any kind.
- Communicate with other members of the school community positively including on social media.
- Strive to achieve 100% attendance and impeccable punctuality.
- Value the importance of work and achievement. Investing exceptional effort in all work I am required to complete to be successful.
- Follow the guidance in the 'Information booklet' provided to me.
- Take pride in my appearance by caring for my uniform.
- Uphold the school's Behaviour Policy.

Students should demonstrate that they agree to fulfil these expectations by ticking the appropriate box, with their parents, on My Child At School (MCAS).

In return we, the parent(s) / carer(s) will:

- Work with the teachers to ensure our child behaves well and support the Academy's behaviour policy promoting good behaviour inside and outside school.
- Support my child to interact positively with other members of the school community including supervising their communication on social media.
- Support the school's decision on appropriate sanctions for my child including detention and correction.
- Make sure our child attends school every day, on time and properly equipped.
- Not take our child on holiday during term time.
- Insist our child completes all homework.
- Ensure our child wears the correct school uniform.
- Attend the regular parent / teacher progress meetings.
- Get in touch with the Academy if there is a problem or a change in contact information.
- Ensure our child is fully involved in meeting London Academy's values and undertaking in extra-curricular activities.

Parents should demonstrate that they agree to fulfil these expectations by ticking the appropriate box, with their child, on My Child At School (MCAS).